



**BOONTON PUBLIC SCHOOLS  
BOARD OF EDUCATION**

434 LATHROP AVENUE · BOONTON · NEW JERSEY · 07005

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Meeting Agenda

6:30 pm on April 7, 2025, in the Boonton High School Media Center

**CALL TO ORDER**

Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted on the District website and at the Board of Education Building at 434 Lathrop Avenue, Boonton, NJ.

**ROLL CALL & PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE**

**LIAISON REPORTS**

1. John Hill School student representative
2. Boonton High School student representative
3. Parent-Teacher Association (PTA)
4. Home School Association (HSA)
5. Town Council
6. ESC of Morris County
7. MCSBA
8. NJSBA
9. Other

**WORK OF THE BOARD**

1. Administration
  - Staffing
  - Programming
  - Professional Development
  - Academies & AVID
2. Operations
  - Budget / Health Insurance
  - Cafeteria tables
  - Playground mulch
  - CST Building
3. Public Relations
4. Policy
5. Other

**SUPERINTENDENT**

1. District News and Updates

**PUBLIC COMMENT ON ITEMS FOR BOARD ACTION**

## ITEMS FOR BOARD ACTION

### MINUTES

Approval of the following Board of Education meeting minutes.

1. Regular session: March 24, 2025 (enclosure)
2. Executive session: March 24, 2025 (enclosure)

### ADMINISTRATION

#### PK-8

1. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2024-2025 school year:

Grade/Group	Destination
Grades K-2 (CBI)	Boonton Lanes
Grade 4	Boonton Historical Society

2. Teachers for Elementary Level Title III Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves the following teachers for Elementary Level Title III Family Engagement Events for the 2024-2025 school year, at a rate of \$40.00 per hour for up to 4 events per level and up to 3 hours per event, to be paid with Title III funds:

Karen Kovall	Stacy Calise.	Jen Sannazzaro
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3. Bridges to Learning Summer Staff: Upon the recommendation of the Chief School Administrator, the Board approves the Bridges to Learning Summer Staff from June 30, 2025 through August 22, 2025 as per the attached ([attachment](#)).
4. Appointment of Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves the appointment of Kristin Kubinsky to the position of ELA Teacher, John Hill School, at a salary of \$97,315 (Step 17 MA) effective August 27, 2025 for the 2025-2026 school year.

#### PK-12

1. Memorandum of Understanding: Upon the recommendation of the Chief School Administrator, the Board approves a Memorandum of Understanding Between the County College of Morris and Boonton High School for the 2025-2026 school year. (enclosure)
2. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2024-2025 school year:

Grade/Group	Destination
Grade 12 (Gateway Academy)	Grounds for Sculpture (Hamilton)
Grades 9-12 (Business Academy)	One Patriots Park
Grades 9-12 (Wrestling)	Casa Bianca
Grades 9-12 (CBI)	Denville Train Station, Walk through Boonton

3. FBLA National Competition: Upon the recommendation of the Chief School Administrator, the Board approves the registration fee of \$195.00 and chaperone cost of \$125.00 for Student State ID #6484569308-B to attend the FBLA National Competition in California in June 2025.
4. Teacher for High School Level Title III Family Engagement Events: Upon the recommendation of the Chief School Administrator, the Board approves Matthew Voswinkle for High School Level Title III Family Engagement Events for the 2024-2025 school year, at a rate of \$40.00 per hour for up to 4 events per level and up to 3 hours per event, to be paid with Title III funds.
5. District On-Roll Report: Upon the recommendation of the Chief School Administrator the Board approves the District's On-Roll Report for the month of March 2025. (enclosure)
6. Acceptance of Letter of Resignation from Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Vicki Cornell, Technology Teacher Boonton High School, effective June 30, 2025.
7. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for Student State ID# 3812525668-B for up to 10 hours per week, beginning March 31, 2025 with instruction to be provided by LearnWell Education at a rate of \$60.75 per hour.

**HIB REPORT**

None

**POLICY**

None

**OPERATIONS**

1. Payments: The Board approves these Check Journals.
 

\$40,814.28	4/7/2025	Cafeteria ACH ( <a href="#">attachment</a> )
\$78,328.98	4/7/2025	General ACH ( <a href="#">attachment</a> )
\$693,669.59	4/7/2025	General checks ( <a href="#">attachment</a> )
\$3,191.19	4/7/2025	Student Activity BHS ACH ( <a href="#">attachment</a> )
\$707.11	4/7/2025	Student Activity BHS checks ( <a href="#">attachment</a> )
\$586.00	4/7/2025	Student Activity JHS checks ( <a href="#">attachment</a> )
2. Payroll Expenses: The Board approves the following payroll expenses.
 

\$1,104,844.64	3/15/2025
\$1,152,729.83	3/30/2025
3. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Robin Schwalb	5/5/2025	School Law Student Rights: What NJ Social Workers Should Know, Virtual	\$60.00

Steven Gardberg	6/4 - 6/6/25	Annual Conference NJASBO, Atlantic City, NJ	\$1,080.69
Marianne Sayle	5/9/2025	Developing a Common Language for your ESP and Special Education Teachers, Monroe Twp, NJ	\$202.00
Louis Castano	7/21 - 7/25/2025	NGSS Summer Institute for Grades K-12, Raritan Valley Community College	\$546.17

4. Use of Facilities: The Board approves the District Facilities Use List of 4/7/2025 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with the Athletic Director. All permits are pending building administration final approval and receipt of documentation.

<u>Permit #</u>	<u>Requested by / Facility / Dates</u>
2503-0007	Boonton PTA: Spring Book Fair JHS Art Room Thursday 4/24 – Friday 5/2/2025 (8:00 AM - 3:00 PM)
2503-0008	Girl Scouts Annex Garden Tuesday 4/1 & Wednesday 10/1/2025 (8:00 AM -8:00 PM)
2503-0009	Girl Scouts Annex Garden Wednesday 4/2-Tuesday 9/30/2025 (8:00 AM -8:00 PM)
2503-0010	BHS Track & Field Boosters; MC Championship BHS Concession Stand & Bathrooms Tuesday 5/20/2025 (1:45 -8:00 PM)
2504-0000	Boonton PTA: Fundraiser Pick Up JHS Lobby Tuesday 4/1/2025 (3:00 – 6:00 PM)
2504-0001	BHS Track & Field Boosters: Track Meet BHS Concession Stand & Bathrooms Tuesday 4/22/2025 (2:45 -7:15 PM)
2504-0002	BHS Track & Field Boosters: Track Meet BHS Concession Stand & Bathrooms Monday 4/7/2025 (2:45 -7:15 PM)
2504-0003	BHS Track & Field Boosters; MC Championship BHS Concession Stand & Bathrooms Wednesday 5/21/2025 (1:45 -8:00 PM)

## **OPEN PUBLIC COMMENT**

## **OTHER BUSINESS OF THE BOARD**

Next meeting is April 28, 2025

## **EXECUTIVE SESSION**

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

## **ACTION TO BE TAKEN**

Adjourn executive session and return to open session.

## **ADJOURNMENT**